

## Center for Functional Nanomaterials User Executive Committee (CFN UEC)

### May 10, 2024 Meeting Minutes

#### Attendees:

- Karen Chen-Weigart
- Nataniel Medina
- Sayantani Sikdar
- Shruti Sharma
- Grace Webster
- Laiba Bilal

**[Yellow]**=discussed

**Meeting location:** Zoom only

**Minutes prepared by:**

#### Topics:

- UEC Elections/Charter
- Account updates (Grace)
- User Meeting vote (Laiba)
- DOE Review/Mtg
- Website update for DOE review (sayantani)

#### Meeting Minutes:

- April meeting skipped due to UEC meeting with Chuck.
- Missed invites - Potential Candidates - thoughts on engaging?
- Only 3 members are usually elected per term. This year's goal is 8 members.
  - All in agreement to have 8 new members.
- Sponsoring cost for users who are not CFN students that may need support for Users' meeting registration.
  - If being mentored by CFN advisor they can pay for registration to attend users meeting.
  - Talking specifically about supporting students that serve as UEC members.
    - Yes and include post docs that do not have CFN mentor and are serving the UEC committee.
  - Banquet fee too? Yes, both registration and banquet.
  - Not advertise it but include it in the benefits when recruiting for the UEC committee.
    - Establishing criteria.
- Updates on Charter will be done with the new group.
- Update on group photo and bio sketches for next group.

**Topics for next meeting:**

- How to establish more sustainable funding sources/sponsorship for activities.