

Center for Functional Nanomaterials User Executive Committee (CFN UEC)

July 14, 2023 Meeting Minutes

Attendees:

- Manuel Lozano Arroyo
- Nataniel Medina Berrios
- Karen Chen-Weigart
- Andreas Liapis
- Shruti Sharma
- Sayantani Sikder
- Chunyang Wang
- Grace Webster

Meeting location: Zoom only

Minutes prepared by: Shruti Sharma

Meeting Minutes:

- UEC members nominated, voted and appointed 2 officers for 2023/2024:
 - Vice Chair - Laiba Bilal
 - Secretary - Nataniel Medina Berrios
- UEC discussed initiatives members would like to work on during their term:
 - CFN Staff to speak in person/virtually at Puerto Rico University Colloquium
 - Next steps: Nataniel, Manuel to provide topics they want speakers for; Grace would support identifying CFN staff
 - CFN User Community expansion
 - Next steps: Grace offered to speak with first time user applicants
 - Open question: Could UEC support additional outreach
 - Communications
 - Issue: delay in information availability due to different layers/sources via which information travels
 - Open question: Could UEC gather and share more opportunities and information?
 - Next steps: exploring community channels like LinkedIn, slack (UEC has a slack); Andreas added Shruti who would add rest of the UEC if we determine Slack to be the mode for continued discussions
- Topics for next meeting
 - Do we revive town halls?
 - How and how often would UEC like to interface with Chuck and Priscilla?
 - Criteria for reviewing sponsorship requests – CFN UEC receives requests for supporting awards, speakers, events etc. Please think about some potential criteria to review such requests. Examples from past requests:
 - Scholarships to students
 - Co-sponsoring speakers
 - CFN coffee breaks